# **Searching Tips for offsite users**

#### Recorded Land Index 1955-70

Please note that grantor indexes prior to 1970 and grantee indexes prior to 1960 are unedited. Please use caution when using this information and when in doubt refer to the printed indexes or original books at the Registry office in Plymouth.

#### All Name searches

Use less characters or words rather than more to ensure that all variations are returned in the search results.

### All searches are available by clicking on 'Search criteria' on the top left of the search screen

## To search Old Colony Books select Recorded Land, then Old Colony Books

The following Old Colony books are available:-

- 1 266 pages
- 2-1 181 pages
- 2-2 172 pages
- 3-1a 335 pages
- 3-1b 325 pages
- 3-2 497 pages
- 4-1 326 pages
- 4-2 378 pages
- 5-1 149 pages
- 5-2 14 pages
- 6 226 pages

To search Indexed Books (from 2393), select Recorded Land, then Book Search (2393-Current)

To search Unindexed Books (1 thru 2392), select Recorded Land, then Book Search (1-2392)

### To search Indexed Plans by Book, select Plans, then Book Search

Fully indexed plans are available from book 18.

Limited index information is available for books 10 thru 17.

### To search Plans by Plan Number, select Plans, then Plan# Search

Enter the Plan number without the year. Then select the correct plan and year from the returned list

## To search Indexed Plans by Title, select Plans, then Property Search, then Advanced

Use the description field to search by plan title

## To search Unindexed Plans by Book, select Plans, then Unindexed Plan Books (1-18)

Plans in record books 2242 thru 10447 are also available here

#### To search Special Plan Collections by Book, select Plans, then Unindexed Plans (1-18)

The following collections available are:-

State Highway – books ST1 thru ST15

County Takings – books CTA thru CTY

County State Highway – books CH1 thru CH46

County Commissioner Highway – books CC1 thru CC62

Railroads – books RR1 thru RR10